



Office of the Monongalia County Clerk

Carye L. Blaney, County Clerk

243 High St., Courthouse Room 123
Morgantown, WV 26505-5491
(304) 291-7230 fax: (304) 291-7233



APPLICATION FOR BIRTH CERTIFICATE

(RECORDS AVAILABLE FROM 1853 TO THE PRESENT)

COST: \$5.00 PER CERTIFICATE CASH, CREDIT CARD OR MONEY ORDER – **NO CHECKS** – **ID REQUIRED**

NAME AT BIRTH:

First Middle Last

DATE OF BIRTH:

GENDER: MALE FEMALE

FATHER'S FULL NAME:

First Middle Last

MOTHER'S FULL **MAIDEN** NAME:

First Middle Maiden Last

NUMBER OF COPIES REQUESTED:

REASON FOR REQUEST:

(ITEM MUST BE COMPLETED FOR CERTIFICATE TO BE ISSUED)

IF YOU ARE NOT THE INDIVIDUAL NAMED ABOVE, HOW ARE YOU RELATED?

(YOU MUST BE AN IMMEDIATE MEMBER OF THE FAMILY)

NAME OF APPLICANT:

First Middle Last

SIGNATURE OF APPLICANT: _____

DATE: PHONE NUMBER: EMAIL:

MAILING ADDRESS TO MAIL CERTIFICATE:

CREDIT CARD TRANSACTION FEE: 2.5% OF TRANSACTION AMOUNT OR MINIMUM OF \$2.00

TYPE OF CREDIT CARD: VISA MASTER CARD AMERICAN EXPRESS DISCOVER

CREDIT CARD NUMBER: EXP: CVC:

NAME ON CREDIT CARD:

BILLING ADDRESS OF CREDIT CARD HOLDER: