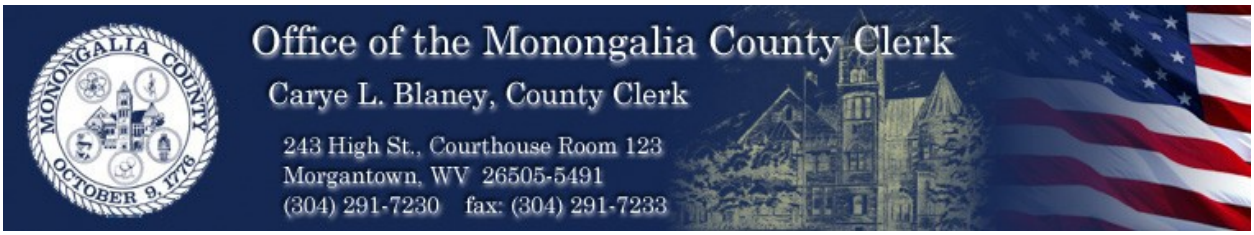
Please email requests to: vitals@monongaliacountyclerk.com



APPLICATION FOR BIRTH CERTIFICATE

(RECORDS AVAILABLE FROM 1853 TO THE PRESENT)

COST: $5.00 PER CERTIFICATE CASH, CREDIT CARD OR MONEY ORDER – **NO CHECKS** – **ID REQUIRED**

NAME AT BIRTH: _____
First **Middle** **Last**

DATE OF BIRTH: _____

GENDER: MALE ☐ FEMALE ☐

FATHER'S FULL NAME: _____
First **Middle** **Last**

MOTHER'S FULL **MAIDEN** NAME: _____
First **Middle** **Maiden Last**

NUMBER OF COPIES REQUESTED: _____

REASON FOR REQUEST: _____
(ITEM MUST BE COMPLETED FOR CERTIFICATE TO BE ISSUED)

IF YOU ARE NOT THE INDIVIDUAL NAMED ABOVE, HOW ARE YOU RELATED? _____
(YOU MUST BE AN IMMEDIATE MEMBER OF THE FAMILY)

NAME OF APPLICANT: _____
First **Middle** **Last**

SIGNATURE OF APPLICANT: _____

DATE: _____ PHONE NUMBER: _____ EMAIL: _____

MAILING ADDRESS TO MAIL CERTIFICATE:

_____

CREDIT CARD TRANSACTION FEE: 2.5% OF TRANSACTION AMOUNT OR MINIMUM OF $2.00

TYPE OF CREDIT CARD: VISA ☐ MASTER CARD ☐ AMERICAN EXPRESS ☐ DISCOVER ☐

CREDIT CARD NUMBER: _____ EXP: _____ CVC: _____

NAME ON CREDIT CARD: _____

BILLING ADDRESS OF CREDIT CARD HOLDER: _____